



PARISH COUNCIL consists of representatives selected from the parish community, the Pastor, Director of Pastoral Care, Chairperson and Vice-Chairperson. Council serves as an advisory body to the Pastor. Meetings are ordinarily the fourth Tuesday of each month at 7:00 p.m. Parishioners are selected (not elected) in the spring and serve a three year term. All parishioners are welcome to attend a Council meeting.

STEWARDSHIP MINISTRY



Stewardship Committee Persons who are willing to assist the parish in its commitment to, and understanding of, "Stewardship: A Way of Life". A desire to explore the practical methods of promoting stewardship, and the implementation needed. Meetings are held the fourth Wednesday of each month at 7:00 p.m.

Host Family Ministry Connects individuals and families coming into the parish with current parishioners to ensure they are part of the parish from day one and to answer any questions they may have.

Legacy Task Team This committee supports active stewardship at Our Lady of Lourdes by creating lasting connections and offering additional giving opportunities to parishioners, school alumni and the community at large. Meetings are held on the fourth Wednesday of the month at 6:00 p.m.

WORSHIP MINISTRY



Worship Committee consists of chairpersons from liturgical ministries and promotes uplifting community prayer, especially the celebration of the sacraments and weekend liturgy. Meetings are held the 2nd Monday of each month at 7:00 p.m.

Adult Choir Rehearsals are on Wednesday evenings at 7:00 p.m. High school age and up.

Altar Server Reverent, conscientious adults, teens and pre-teens to prepare for and assist at liturgies.

Angel Choir Open to ages Kindergarten through grade 2, this choir usually sings at 11:30 a.m. Mass on the Feast of the Holy Family, and possibly other times of the year.

Art and Environment This committee is responsible for the decorating of the church for the current cycle of the liturgical year. Time required: varies based on the season.

Cantor Archdiocesan Certification is required and is provided, if necessary.

Church Linens & Garment Laundering Persons who are willing to launder altar cloths and purificators or check priest vestments and server garments and launder as needed.

Communion Ministers The Archdiocese has mandatory formation classes that each minister must attend to receive their mandate from the Archbishop, with additional training provided by the parish.

Cross Bearer Persons to carry the processional cross at the entrance and recessional processions for weekend Liturgies. Time: On a rotating basis according to number of people involved.

Gift Bearer Dedicated families and/or individuals to assist in bringing up the gifts at Offertory.

God's Housekeepers Individuals willing to help with cleaning the sanctuary and cry room of the church; vacuuming and spot cleaning pew cushions, dusting, and the cleaning of brass. This ministry is done on a rotating basis and each person would only need to work one day per month.

Hospitality Ministers Outgoing people to make others feel welcome. Duties include greeting, seating, collection of the offerings, distribution of the parish bulletins and straightening of the pews after Mass. Training provided.

Instrumentalists Open to adults and youth and children.

Lector Adults with good voice quality who enunciate clearly and with understanding of and reverence for God's Word. Scheduled on a rotating basis. Workbooks are provided and training is required. Proper sanctuary attire is a must. Prayerful time preparing for assigned liturgy is expected.

Resurrection Choir This is a special choir that ministers only at funerals and memorial Masses. This is a nice opportunity for retired persons or a stay-at-home parent. Rehearsals are held monthly.

Sacristan (Mass Coordinator) Persons to prepare bread and wine, gather and place vessels and elements needed for Mass prior to all parish liturgies/services. Check in lectors, greeters, servers, cross bearers, candle bearers, gift bearers and assist with gathering and offertory processions.

Super Greeters Outgoing persons to make people feel welcome for weekend liturgy. Duties include greeting people and handing out programs as necessary. Arrive 20 minutes before liturgy.

FAITH FORMATION MINISTRY



Adult Faith Formation Team Ongoing formation and education for adults. The committee usually meets four times each year and helps to plan and develop adult faith formation offerings. The Parish Mission is also part of this committee's responsibility.

Baptism Preparation Leaders Individuals or couples to prepare families for the sacrament of Baptism. Training provided. Time required: one or two preparations per year, which includes two, two-hour sessions, rehearsal, and baptism.

Child Care - 11:30 a.m. Mass Parents take turns providing this service. This co-op provides a place for children who can walk, up to age 4

Child Care - for meetings Anyone interested in offering child care for children of people attending meetings, programs, lectures.

Children's Liturgy of the Word These individuals preside and preach at the Children's Liturgy of the Word suitably adapted for young children (K-4). Offers the opportunity to understand the gospel message and participate in the celebration at their own age level. Materials and training are provided.

Faith Club This Archdiocesan faith group is designed to foster the social and catechetical needs of adults with mild mental disabilities. The Our Lady of Lourdes Club meets on the third Monday of each month from September through June.

Marriage Preparation Sponsor Couples Sponsor couples are needed to meet with a small number of engaged couples in their home for four sessions as part of this parish-based marriage preparation program. This is a wonderful opportunity for both spiritual and marital growth.

RCIA Adult Team (Rite of Christian Initiation of Adults) Facilitate small group discussions that help participants to deepen their knowledge and awareness of God by presenting material on different topics. Team meetings approximately every six weeks. Time required: RCIA meets weekly but team members rotate responsibilities with two months on and four months off between rotations.

RCIA Children's Team Offered on Sunday morning for school age children September to May. Usually meets twice a month. Catechists and aides needed.

RCIA Sponsor A supportive person who is willing to share his/her faith and time with inquirers interested in joining the Church. Time required: several hours each week and presence at the Rite of Acceptance, Rite of Election, some Sundays, and the Easter Vigil.

Religious Education Catechist Adults/youth (16 years or older). RE is offered on Sunday, 10:00 to 11:15 a.m. from August to April. Catechists earn a small stipend. K - 5th Grade Catechist duties include: weekly class prep and 75 minutes teaching. Curriculum provided. 6th-8th Grade Catechist duties: coordinate speakers, outreach projects, social activities and social justice awareness.

Sacrament Preparation Teachers Extra one-on-one assistance sometimes needed with individual children on Sunday mornings. Flexibility and patience required!

Small Group Facilitators are needed to provide leadership. Materials are often, but not always, chosen by the group. Training is provided as needed.

Sunday Preschool – 11:30 Mass Offered for children ages 3 to 5, September to May. Preschoolers enjoy music, story and crafts related to biblical themes. The lesson last the entire mass, children are picked up when mass is over. Time required: "Teams" of at least two adults are formed; each team teaches about one time a month.

That Man Is You Team - TMIY is an interactive men's program focused on the holistic development of men in modern society. It combines the best research from science with the teachings of the Catholic faith and the wisdom of the saints to help men, with God's grace, transform themselves, their families and their communities. Meets Thurs 6:00-7:30 a.m.

Vacation Bible School Men and women (generally 13 years and older) willing to give one week to share faith through crafts, music, games, scripture, and prayer for children ages 4 years old through 4th grade. Usually held 3rd week of June, 9:00 A.M to 12:00 p.m. Preparation begins in March. Curriculum provided. Coordinators and assistants also needed in various capacities.

Walking With Purpose Team - WWP is a very popular Catholic women's bible study that aims to bring women to a deeper relationship with Jesus Christ through personal study and small group discussion.

YOUTH MINISTRY

Adult Mentor/Chaperone Adults over age 21 are needed to journey with as well as pray with and for the junior high and high school age youth of our parish. Help organize and chaperone youth activities and gatherings throughout the year.

Confirmation Annual retreats are held in the fall and spring. Young adults 18 and over as well as adults are needed to implement this program.

Confirmation Team Teams of two adults lead groups of six to eight youth who are preparing for the sacrament of Confirmation. Materials and preparation are provided by the Coordinator of Youth Ministry.

Core Team This is a team of 3 to 4 adults to assist in carrying out the vision of Youth Ministry; it is a 2-year commitment.

Junior High Comprehensive social, spiritual, and outreach programming according to the *Renewing the Vision* USCCB document for 7th & 8th grade youth offered throughout the year.

Mission Trip – All youth (in-coming 8th graders and up) are encouraged to participate. Parents and adults are always welcome to join as participating chaperones. Adults who attend must have completed the Safe Environment Training offered by the Archdiocese, have a current background check and must be willing to model faith for our youth.

Senior High Comprehensive social, spiritual and outreach programming according to the *Renewing the Vision* USCCB document for all high school age youth offered year round.

Scout Leaders - Boy, Cub and Girl Scouts Men and women to serve as leaders, assistant leaders and merit badge counselors are needed.

PARISH SCHOOL

School Advisory Committee - SAC Members are selected from a pool of interested individuals and school families to serve in an advisory capacity to the principal.



School Volunteer Ministry Individuals may sign up to assist in the school library, art class, computer class, cafeteria, and other areas.

Parent Teacher Organization - PTO Provides support and service to our Parish School and operates as a committee of the school. Sponsors events and activities to build community in the school and parish. All school parents are automatic members of the PTO and all school families are encouraged to get involved.

ATHLETIC MINISTRY

Athletic Committee This ministry is led by the Athletic Director and a group of officers who are elected annually. Membership is open to all men and women of the parish who wish to organize, promote and support the various parish sports programs.



Athletic Coach The primary goal is to teach basic skills and positively reinforce the self-image of each team member. Coaches are chosen by the sport coordinator and approved by the Athletic Committee.

Boosters Works with Athletic Committee to raise funds to offset athletics costs. Fundraisers include Festival Homecoming, concessions, CSAA leagues, fish fries, Ironman Aid Station, and others. These

funds support our youth athletics with vision to build character through sports. Meetings are held the 2nd Thursday of the month at 7:00 p.m. Open to all parish members.

Festival Homecoming An annual summer festival sponsored by Boosters. Help is needed for set-up, booth workers, cooking, serving food, clean-up, and everything in-between. The festival is held in June.

Field Management A part of the Boosters, this crew maintains the Lourdes fields year-round for youth and adult sports.

Fish Fries Co-sponsored by PTO and Boosters on the Fridays during the Lenten season. Volunteer opportunities include food prep, food service, food sales, carry-out, drive-through, children's activities, etc.

Sports for Adults Boosters also offer adult athletic opportunities such as softball, kickball, volleyball, and men's basketball to all adult parishioners.

OUTREACH MINISTRY



Outreach Committee is dedicated to strengthening and nurturing our responsibility to serve and assist all of God's people. Time required: meets monthly on the first Monday at 7:00 p.m.

Advent Tree Prepare agency and individual requests for items, deliver gifts, and ensure that all needs are filled. Time required: four meetings over a three months period prior to Christmas.

Children's Chapel at Churchill Downs is an opportunity to share faith and assist with crafts, discussion, and Bible stories for children while their parents attend a religious service. Lourdes staffs this ministry on Monday evenings and serves every 4 to 6 weeks. Lesson plans and materials are provided.

Dressed in Love This ministry combines talent, passion, and resources to provide clothing and school uniforms to children in need worldwide. If you can measure, cut, iron, package, or count you can help!

Hand in Hand Ministries This Louisville-based international social service organization provides life's essentials to the poorest of the poor. We offer an opportunity to lend a hand and change a life through mission trips and donations.

Hand in Hand Panara Pick-up Individuals volunteer one day a month to take the left-over baked goods from the Panera in Dupont and deliver to Wayside Christian Mission. Subs are also needed.

Hearing Aid Collection Collects used hearing aids for reconditioning for use by individuals in need.

Human Trafficking This ministry is an ongoing effort to combat human trafficking by providing education, time, and/or resources to facilitate the rehabilitation of victims.

Knights of Columbus, Ave Maria Council 15931 – Established in April of 2014, this council is part of the national organization of 1.8 million Catholic men 18 years of age or older. Meets on the 4th Thursday of the month at 7:00 p.m.

Lenten Project Prepare agency requests for items; deliver gifts; and ensure that all requests are filled. Time required: two meetings in February.

Lions Club Eyeglasses Unused eyeglasses and sunglasses are collected in a box in the Atrium and sent to areas where they can be used.

Mother's Day Baby Shower Annual collection of diapers and other baby items for Catholic Charities.

Nativity Academy Backpack Collection Annual collection of school supplies for Nativity Academy at St. Boniface. Nativity is a Catholic preparatory middle school serving inner-city children of academic promise.

Needy Fund "Call Takers" Individuals to work with families that need financial assistance from the parish for rent and utilities. Time required varies.

Neighborhood House Kid's Café Volunteers serve meals, clean up, and offer a craft activity two days a month. Time required: approximately 1 hour.

Respect Life Members review the Church's position on all life issues and then implement activities and programs to remind parishioners of their responsibility to respect all life regardless of age, life

circumstances, health, or not yet born. Current activities include the annual Mother's Day Rose Sale, annual Roe vs. Wade newspaper ad.

Rosebud Indian Mission Collection Annual collection in June or July for gently used clothing, furniture, and housewares. Items are boxed and loaded onto semi-trailers for delivery to the Rosebud Indian Reservation in South Dakota. Time required is 4 to 8 hours during the collection week.

St. Joseph of Arimathea This ministry works with the Jefferson County Coroner's office to assist with burying the indigent with dignity by providing tombstones, burial clothing, and a prayer service.

St. MAM Representative Individuals serve on the St. Matthews Area Ministries Board of Directors as liaison between the St. Matthews community of churches and Our Lady of Lourdes Parish. Representatives are asked to serve on one of St. MAM's standing committees.

Soup Kitchen Individuals serve meals at St. Vincent de Paul soup kitchen. Meals are served from 5:00 – 5:30 p.m. (1st & 3rd Saturday, 2nd Sunday, 3rd Monday, and 4th Thursday) and from 12:00 – 12:30 p.m. (3rd Sunday).

Thanksgiving Day Collection This annual collection is sponsored by the Worship Committee at Thanksgiving. Families and individuals bring the requested items to Thanksgiving Day liturgy.

Threads of Love A sewing ministry supporting the Suburban Hospital NICU and the St. Joseph of Arimathea project. All sewing, crocheting, and knitting is done at home. Occasional meetings as needed.

Turkey Collection for Little Sisters of the Poor Turkeys are collected in the parish parking lot during the weekend prior to Thanksgiving at all Masses Time required: 2 hours.

Unbound The parish provides monetary assistance to several children living in poverty outside the United States through the Unbound Organization. Parishioners are needed to correspond through letters with those we sponsor.

Yard Sale Annual Outreach Yard Sale in June or July. Parishioners are encouraged to support this event through the donation of material goods, personal time, or monetary gifting. Time required: 4 – 8 hours during the week prior to the sale and 2 – 6 hours the day of the event.

PASTORAL CARE MINISTRY

Baking/Cooking Providing baked goods or simple dishes for parish functions.

Blood Pressure Screening Licensed Health Care professionals to provide screenings after Masses on the first weekend of the month. Other individuals to assist with organization and recruiting individuals to be screened. Time required: Usually twice a year and possibly a short workshop.



Communion Minister - Homebound Take Communion to persons weekly and spend some time visiting. Training provided.

Communion Minister - Hospital Ministers take Communion daily to Baptist Hospital East patients. Training provided. Time: usually twice a month in the mornings.

Communion Minister - Nursing Home Conduct Communion services and/or distribute Communion weekly to residents at four neighborhood nursing homes and assisted living facilities. Responsibilities may include helping to transport residents to and from services. Training provided.

Divorce Care A 13-week support group. Usually begins in September.

Funeral Food Provide food on a rotation basis to parish families after a funeral.

Funeral Prayer Vigil Team Attends and participates at the vigil to support family and represent parish.

Funeral Reception Assists in setting up, being present and cleaning up after funeral receptions.

Healing Blankets A sewing ministry that creates simple lap blankets to touch the lives of persons with chronic or serious illness.

Health Committee Promotes and provides health and wellness activities and opportunities in the parish community. Assistance is needed with these various events.

Prayer Line This is a telephone ministry. Parishioners call in prayer requests and a recording is made daily to update the prayer petitions. Individuals are asked to call in daily to retrieve all the prayer requests for the day. The Prayer Line can be reached 24 hours a day by calling the Parish Office, 896-0241 ext 23.

Red Cross Blood Drive A blood drive is held once a year, usually in April. To donate blood, you must be at least 17 years old or older. Time required: approximately 45 minutes.

Social Hospitality Men and women to lend warmth and enthusiasm in planning and coordinating parish functions and receptions. Duties include planning, minor set up, decorating, serving and cleanup. Time required: varies depending on event.

Visitation to the Sick or Elderly Compassionate persons to visit parish members who are nursing-home residents on a regular basis. Time required: Visitation approximately every two weeks.

Weekday Communion Minister These ministers serve at our noon weekday liturgies.

Weekday Lector Minister at our weekday liturgies, readings provided.

ADMINISTRATION MINISTRY

Administration Committee Responsibility to manage, maintain and preserve the resources and finances of the parish. Sub-committee responsibilities and individual leadership may be called upon. Minimum time required: one meeting per month, third Tuesday of the month at 6:00 p.m.

Audit Committee This committee consists of a minimum of 3 people who will conduct an internal audit of the parish financial records and internal controls each year after the end of the fiscal year. All findings and recommendations are reported back to the Administration Committee.

Property Management Committee advises the Administration Committee regarding the managing and preserving of the parish buildings, mechanical equipment and overall upkeep of the parish facilities and grounds. This committee reviews parish bid proposals. The minimum time required: one meeting on the second Thursday every other month at 6:00 p.m.

Technology Committee This committee has the responsibility to develop a technology roadmap for the parish, unifying technology purchases and sharing infrastructure when possible. Advises and guides the Administration Committee on the management of all technology for the parish. The minimum time required: one meeting per month, second Thursday of the month at 7:00 p.m.

PARISH SERVICES

Gardening/Landscaping Nature-loving people with to be involved in the grounds beautification. Includes pruning, trimming, cutting, planting, watering, weeding and raking areas on the parish grounds.

“Handyman” Work Force Parishioners available to assist in projects that could arise in our parish facilities or on the parish grounds, as needed.

Money Counters handle the counting of all weekend contributions. Teams of appx. 4 trustworthy parishioners count on Sunday mornings. Teams are assigned for one month each quarter.

Parish Office Help Men or women who are available during parish office hours to help with parish mailings, stuffing bulletins, answering phone, shredding, and driving mailings to the Main Post Office. Time required: as needed

Photographer – Parishioners available to assist in taking pictures at special events held throughout the year on an as needed bases. We ask that you use your own camera.

Sewing Individuals are needed to sew Baptismal bibs and to hand or machine embroidery the bibs. Materials and instructions are provided. At times, special projects may also be requested.

Weekend Security Persons to unlock and lock the parish buildings on weekends and holidays. Time commitment is usually one weekend every eight weeks.